

DEPARTMENT OF THE NAVY  
NAVAL FACILITIES ENGINEERING COMMAND 200 STOVALL STREET  
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NAVFACINST 1650.5B  
FAC 123  
21 OCT 1997

NAVFAC INSTRUCTION 1650.5B

From: Commander, Naval Facilities Engineering Command

Subj: PELTIER AWARD FOR NAVAL MOBILE CONSTRUCTION BATTALIONS

Encl: (1) Statistical Summary (Sample)  
(2) General Guidance

1. Purpose. To provide guidance for the preparation and submission of the annual Peltier Award nominations and to delineate the selection procedures.
2. Cancellation. NAVFACINST 1650.5A is superseded and canceled.
3. Background. The Peltier Award is named for Rear Admiral Eugene J. Peltier, former Chief of the Bureau of Yards and Docks and Chief of Civil Engineers, and past president of the Society of American Military Engineers (S.A.M.E). The award, consisting of a certificate and plaque, is offered annually by the S.A.M.E. to the Naval Mobile Construction Battalion selected as the most outstanding during the prior fiscal year. Competition for the Peltier Award is between the Best-of-Type battalions from the Atlantic and Pacific Fleets. Annually, the Commander, SECOND Naval Construction Brigade (SECONDNCB), and Commander, THIRD Naval Construction Brigade (THIRDNCB) nominates their respective best-of-type battalions for the Peltier Award.
4. Discussion:
  - a. An S.A.M.E. selection committee reviews the nomination presentation and forwards its recommendation to the President of S.A.M.E. for approval.
  - b. The five-member selection committee is convened by the S.A.M.E., based upon a Chief of Civil Engineers recommendation. Normally the members will be chaired by the Vice Commander of NAVFAC and will include the Deputy Commander for Military Readiness (Seabees) and the Force Master Chief. When possible, other members shall be former NMCB or PHIBCB Commanding Officers. To provide the selection committee with information that can be properly compared and evaluated, materials presented should be similar in format, should be concise, and should cover all major aspects of each battalion's performance.

5. Nomination and Selection Procedures

a. The complete submission will be forwarded by SECONDNCB/THIRDNCB stating the rationale used in selecting the best-of-type battalion and the most impressive aspects of the battalion's performance.

b. Nomination presentations will be submitted to the Commander, Naval Facilities Engineering Command (Code 12) by 15 December each year. NAVFACENGCOM Code 12 will review the presentations for completeness and forward them to the S.A.M.E Selection Committee.

6. Criteria for Presentations. To ensure standardization between the nomination presentations, the following criteria will apply:

a. The narrative summary should include information on the following topics:

- (1) Command Perspective or Command Leadership
- (2) Readiness - Military and Mount-Out
- (3) Construction - Planning, Engineering, Management, Productivity, Quality, Customer Satisfaction.
- (4) Safety
- (5) Disaster Recovery or other Special Tasking (If applicable)
- (6) Equipment Management
- (7) Logistics
- (8) Homeport - Training, Projects, Deployment Planning Preparation.
- (9) Retention
- (10) Human Resource Programs
- (11) Awards/Commendations (Unit and Individual)

b. A statistical summary shall be provided containing data as shown in enclosure (1). Comments on any part of this summary should be provided under the applicable topic in the narrative summary.

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c. A slide presentation is also required to convey the activities of the battalion. The number of slides should be limited to between 70 and 80, arranged on a carousel for projection, and a one or two sentence description for each slide should be included. General guidance for the preparation of the nomination presentation is provided in enclosure (2).

7. Award Presentation. Upon notification of a selection by the S.A.M.E., the Chief of Civil Engineers will announce the winner by message to all concerned. NAVFACENCOM (Code 12) will arrange for presentation of the award in an appropriate ceremony at the battalion's location.

8. Responsibility. The responsibility for submission of nominations for the Peltier Award lies with SECONDNCB and THIRDCNB.

B. D. NEAL  
Director of Seabee Support

Distribution: (5 copies)  
39B (SECONDNCB, THIRDCNB)

Copy to: (2 copies)  
39D (NMCBs)  
FT37 (CECOS)

SAMPLE

STATISTICAL SUMMARY

1. DEPLOYMENT SCHEDULE

Homeport	Port Hueneme	1 Oct 88 - 15 Nov 88
Deployed	Rota	16 Nov 88 - 15 Jul 89
Homeport	Port Hueneme	16 Jul 89 - 30 Sep 89

2. DEPLOYMENT SITE SUMMARY

<u>SITE</u>	<u>DATE</u>	<u>#SEABEES</u>	<u>MANDAYS DIRECT LABOR</u>
Rota	16 NOV 88-15 JUL 89	324	20,203
Sigonella	16 NOV 88 - 15 JUL 89	142	7,100
Crete	25 OCT 88 - 25 MAR 89	30	1,600
Holy Loch	1 MAR 88 - 15 JUL 89	25	1,210
Diego Garcia	16 NOV 88 - 15 JUL 89	65	3,270
	TOTAL	586	33,383

3. MANDAY DISTRIBUTION DURING DEPLOYMENT

	<u>MANDAYS</u>	<u>% OF TOTAL</u>
Direct Labor	34,846	29.7
Indirect Labor	40,995	34.9
Mil Ops	9,510	8.1
Training	1,511	1.3
Overhead	30,291	25.9
TOTAL	117,153	100.0%

## SAMPLE

4. TOP FIFTEEN PROJECTS

<u>PROJECT TITLE</u>	<u>ID</u>	<u>LOCATION</u>	<u>MANDAYS</u>
1. General Warehouse	GM7-81	Guam	3,832
2. HCF Laundry	GM7-82 I	Guam	2,043
3. Cold Storage Warehouse	DG8-3 80	Diego Garcia	1,919
4. Security Control Fac	GM3-362	Guam	1,771
5. Air Transient Storage Fac	0G6-882	Diego Garcia	1,670
6. Replace Saltwater Ballast	GM7-819	Guam	1,655
7. Hangar Air Operations	DG6-880	Diego Garcia	1,533
8. BEQ 55 Renovation	JP7-811	Yokosuka	1,479
9. Aviation Armament Eqp Shop	JP7-809	Misawa	1,257
10. BEQ G-40 Head renovation	JP7-814	Yokosuka	1,236
11. ALFA Company Shops (New)	068-521	Diego Garcia	1,232
12. Rock Crusher Operations	GM3-413	Guam	1,186
13. Quarry Operations	6M3-412	Guam	1,146
14. Helicopter Pad	GM7-807	Guam	1,050
15. Dump Consolidation	AL5-301	Adak	623
All Other Work			11,214
TOTAL			34,846

## SAMPLE

5. SUPPLY/EQUIPMENT

Cost for deployment took kit inventory losses replacement \$ 2,173

6. PERSONNEL STRENGTH AND RETENTION

Deployment Equipment Availability Rate		96.7%
Average assigned strength		520
Average percent E-5 and above during deployment		44%
Reenlistment Rate:		
1 <sup>st</sup> term	(eligible/actual)	25% (100/25)
2 <sup>nd</sup> term	(eligible/actual)	64% (50/32)
3 <sup>rd</sup> term	(eligible/actual)	75% (24/18)
Overall reenlistment rate		43% (174/75)
NJP's during deployment		97
NJP's during homeport		14
Courts Martials during deployment		8
Courts Martials during homeport		12
Loss/Damage UPEH costs during homeport		\$2,450
7. <u>TRAINING</u>		
Number of training Quotas allocated during homeport		10,600
Number of training Quotas utilized		10,125
Number of C-I school Quotas utilized		142
% PRCP readiness at start of homeport		85%
% PRCP readiness at end of homeport		100%

## SAMPLE

Number of personnel taking advancement exam	148
Number of personnel passing advancement exam	130
% of eligible personnel taking advancement exam	87.8%

8. SAFETY (Deployment)

Number of loss time accidents	25
Total number of mandays lost due to accident	237

9. COMMAND MANAGED EQUAL OPPORTUNITY

NR&R Courses offered/attendees

Command Assesment Survey conducted

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GENERAL GUIDANCE

1. Limit the submission package to 10 pages of narrative, not including the statistical summary or slide presentation script.
2. Eliminate photographs other than 35mm slides, and mount slides on a carousel.
3. Be concise and to the point. Eliminate use of flowing superlatives; let the strength of supporting documentation show outstanding aspects.
4. Focus on aspects that have made the battalion truly superior.
5. Provide examples when applicable.
6. Remember each selection committee member will review the entire submission.

Enclosure (2)